



Direct Deposit Request Form for Corporations

- Use this form to have the corporation's income tax refunds deposited directly into the corporation's account at a financial institution.
- Attach this form to the corporation's return or send it to the nearest Canada Revenue Agency office.
- To change a request for direct deposit, you have to submit a new *Direct Deposit Request Form for Corporations*.
- For more information about direct deposit, see the back of this form.

Part 1 – Identification

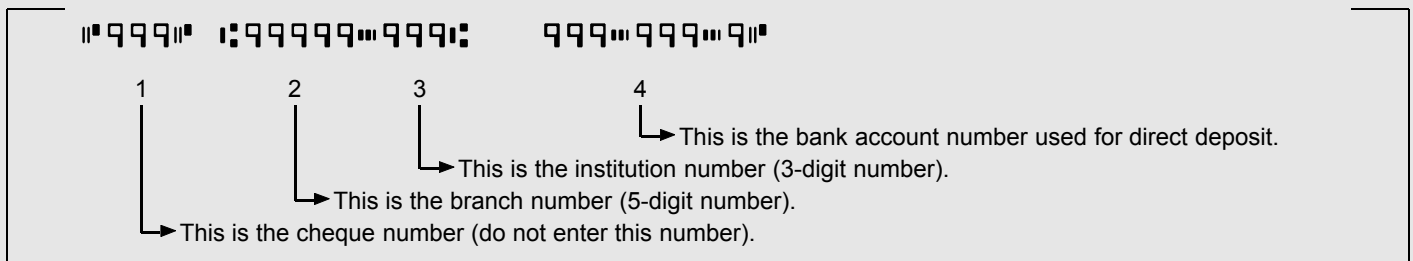
Corporation name <input type="text"/>		
Head office address <input type="text"/>		Business Number <input type="text"/> R C <input type="text"/>
City <input type="text"/>	Province or territory <input type="text"/>	Postal code <input type="text"/>
		Telephone number <input type="text"/>
		Area code <input type="text"/>
Check one only (<input checked="" type="checkbox"/>) <input type="checkbox"/> Start direct deposit <input type="checkbox"/> Change direct deposit information		
Check this box if this direct deposit request is a requirement of the Large Value Transfer Service (LVTS) registration (see conditions on back) <input type="checkbox"/>		

Part 2 – Routing information

Attach a corporation cheque marked "void" or complete the banking information area below :

<input type="text"/>	<input type="text"/>	<input type="text"/>
Branch number (5-digit number)	Institution number (3-digit number)	Account number (maximum 12-digit number)

You can find these numbers in your passbook, on your bank statement, encoded deposit slip, or cheque, or by contacting your financial institution in Canada.



Part 3 – Authorization

I, , of , am an authorized signing officer for the purpose of completing this *Direct Deposit Request Form for Corporations* on behalf of the corporation.

<input type="text"/>	<input type="text"/>
Signature of authorized signing officer of the corporation	Position, office, or rank

<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>
Area code		Telephone number		

<input type="text"/>	<input type="text"/>	<input type="text"/>
Year	Month	Day
Date		

Direct deposit information

Advantages of direct deposit

- Direct deposit is an optional service, however it is mandatory for refunds over \$25,000,000. If you choose this service, we will deposit the corporation's income tax refund into the corporation's account at a financial institution. If you do not choose this service, we will continue to mail you cheques.
- Direct deposit is a convenient, dependable, and time-saving method of receiving payments.
- There is little risk of direct deposit payments being lost, stolen, or damaged as may happen with cheques.

What conditions apply?

- We will use this authorization only to deposit the corporation's income tax refunds. For other types of refunds, please visit our Web site at www.cra.gc.ca or call us at 1-800-959-5525.
- **You do not have to complete this form every year.** This direct deposit request will remain in effect unless it is cancelled or until you submit a new *Direct Deposit Request Form for Corporations*.
- To cancel the direct deposit service call us at 1-800-959-5525.
- The account must be in the name of the corporation and hold Canadian funds at a financial institution in Canada.
- If the financial institution advises us of a change in the corporation's banking information, we may deposit the refund into the new account.
- If, for any reason, we cannot deposit funds into the account, we may mail you a cheque to the address we have on file.
- If you expect a refund of over \$25,000,000, direct deposit is mandatory, along with registering with the Large Value Transfer Service (LVTS). Contact the nearest Canada Revenue Agency office listed at www.cra.gc.ca/contact to make sure you are registered.